



Torrance County

P.O. Box 48
205 South Ninth Street
Estancia, New Mexico 87016
505-544-4700

Ryan Schwebach,
Chairman
District 2

August 12, 2021

Re: RFP TC-FY23-01 – Fully Insured Life, Disability, and Vision Coverages
Addenda No. 1

Kevin McCall,
Vice-Chairman
District 1

To Whom it May Concern:

LeRoy Candelaria
District 3

The following questions were received prior to the deadline of Tuesday, 8/9/2022. Below are the respective answers to those questions:

Janice Y. Barela
County Manager

- Please clarify how this proposal should be submitted. If electronic proposals are requested, is this in the form of an email? If hard copies are requested, please clarify how many copies are needed. **RESPONSE: Electronic proposals will be accepted. Hard copies require one (1) copy .**

Tracy Sedillo
Treasurer

- Do you currently use a benefits administration platform for your enrollment?
RESPONSE: No.

Yvonne Otero
Clerk

- If so, can the name of the vendor be released?
RESPONSE: Eligibility is currently processed manually by the County through the carrier portal and no decision has been made as to future handling with the County's implementation of Tyler. Please indicate rate impact if pricing varies based on eligibility process.

Jesse Lucero
Assessor

Martin Rivera
Sheriff

- Please provide current rates for each line of coverage.
RESPONSE: Current rates are reflected in Attachment 1 of the RFP release.

Josie Chavez
Probate Judge

- Please confirm whether the group participate in Social Security and if so, if any occupations are exempt.
RESPONSE: Yes, no occupations are exempt.

- Please confirm what (if any) state retirement plan the group participates in, and which classes participate.
RESPONSE: PERA, all classes participate.

- Will the RFP be accepted back in email format only, or are hard copies required in addition to the email copy? If hard copies are required, please confirm the quantity requested.
RESPONSE: Electronic proposals will be accepted. Hard copies require one (1) copy .

- The Hartford's best practice for executing our proposal documents is via electronic signatures, which are legally binding in the United States. There are two Acts that establish this legality of electronic signatures – the U.S. Electronic Signatures in Global and National Commerce Act (ESIGN, 2000) and the Uniform Electronic Transactions Act (UETA, 1999). Both ESIGN and UETA establish that electronic records and signatures carry the same weight and legal effect as traditional paper documents and handwritten signatures stating: A document or signature cannot be denied legal effect or enforceability solely because it is in electronic form.

RESPONSE: Electronic signatures are accepted.

- In regards to signatures on your proposal documents, will you accept an electronic signature from the appropriate executive at our company?

RESPONSE: Electronic signatures are accepted.

- Please provide an excel copy of the workbook for exhibits 1-11 so we may complete and return it in excel format, currently we only have it in PDF Format.

RESPONSE: Gallagher will provide.